

Minutes of the Chorley Supporters Trust meeting on Thursday 12th June 2014

- 1) **Apologies** were received from Steve Parker, Cath Still, Barbara Heaps and Bernard Wilson.
- 2) **Minutes** of April meeting were read and accepted.
- 3) **Matters arising** –all to be covered later in agenda.
- 4) **Treasurer's report**

Income

	£
Donation from M Bagot	100.00
Programme sales	259.40
Prize from cancelled quiz	150.00
Sponsored bike ride (M Rees)	442.14
Transfer from other account	1030.95
BACS credit	58.00
Donation	75.00
	2115.49

Expenses

Website costs (J Vass)	30.00
Awards to members (Flowers-P Brennan)	40.00
Postage (M Rees)	10.08
Carnival float (N Dawson)	400.00
Printing & envelopes (J Derbyshire)	35.00
Drinks for members at AGM	34.90
Sponsorship at "Thirsty Magpie Beer Festival"	95.00
Audit fees	600.00
Payment to CFC for ramp for disabled access	2000.00
	3244.98

Situation of finances at 31/5/2014

Lloyds/TSB

Balance			1872.78
Less u/p cheques	10.08		
	400.00	410.08	
			<hr/>
			1462.70
Add u/c deposits	40.00		
	100.00	240.00	
			<hr/>
			1702.70

Co-op		
Original a/c	69.58	
“Squad Development”	208.00	
Supporters Trust	--	
Ramp appeal	--	277.58
Add u/c bankings	30.00	
	259.40	289.40
		<hr/>
		566.98
		2269.68

Summary

Bank balance last month	3399.17
Income	2115.49
Expenses	3244.98
Bank balance this month	2269.68

The report was approved.

A vote of thanks to Mark Rees for his donation from the proceeds of the sponsored bike ride was passed.

5) The Chairman read out the following statement

“The new board of the Supporters Trust met the Monday following the last Supporters meeting to discuss positions of board members, and to have a general chat re operating as board members. A couple of days before the meeting, two matters arose regarding expenditure.

Firstly, the carnival committee submitted a written estimate of £800 to dress the float, not the original guesstimated £200.

Secondly, bills were sent to Cath Still for the cost of six coaches to Buxton totalling £2200. The club had £1400 collected from the coach travellers, leaving a difference of £800. At no point did Cath or any trust member know of these costs; the assumption had been the club were paying for the Buxton travel as they had done for three other special trips during the season and the North Ferriby game last season.

We were also aware the disabled ramp was due to be installed and we had collected £400 from donations and bucket collections leaving a shortfall of £1600. It was felt it would be wrong to fund-raise for the ramp in the new season when it would already be in use.

Other expenses due for payment would be £600 Accountant Bill for audit of the annual accounts and £160 for the CST pitch-side board.

The monies at the bank would not cover all these expenses.

Having discussed at the last supporters meeting paying another £1000 to the club for the ramp, it was felt it best to pay the remaining balance of £2000 in full, which we did.

Regarding the carnival float we offered £400 and the committee had £175 promises of personal donations, so with re budgeting hopefully it will be able to do a good job on the float project.

There were insufficient funds to pay for the Buxton coaches (which had not been agreed anyway) and the club were informed of this fact.

Lastly, a few days after our meeting it came to light that there was another bank account from the previous history of the CFC Supporter’s Club, containing £1000+, which had always been kept separate as a fund to

cover operating costs. These were announced in the yearly figures at the annual general meeting but not disclosed at the monthly meetings.

Now this information had been provided to all board members, it was felt strongly that an important principle is that all monies should be disclosed to members at all times.

The Trust, to operate and be able to fulfil its aims and objectives, should provision to have a minimum amount of money that is ring fenced, which probably should be at least £1000.

It is not, and will not be, the intention of the board to make decisions regarding expenditure outside of the normal monthly supporters meetings. These matters should be discussed by the members at the monthly meetings.”

There then followed a discussion –the key points are summarised.

- **Carnival Float** –as reported by Nigel Dawson.

The estimated costs of the float increased as the size of the vehicle was assessed; after discussion GDW Engineering bought the materials and covered the VAT accrued; the final cost of materials was £431.05 minus a donation of £50. ND had banked a cheque for £431.05 and submitted £50 to the Treasurer.

A vote of thanks was passed in appreciation of Nigel’s efforts.

- **Coaches to Buxton**

To address the shortfall of £800 it was proposed by John Derbyshire and seconded by Nigel Dawson that the Trust should contribute 50% (£400) of the bill.

PASSED

- **Proposal of a separate fund for CST use in exceptional circumstances**

This would contain a minimum of £1000 and authorisation for its use would require a majority vote at an Emergency General Meeting of the CST .

Proposed Paul Brennan; seconded Nigel Dawson

PASSED

- **Coach travel 2014-15**

It was formerly agreed that any surplus would be “rolled forward” to the next season but with the contribution to the Buxton coaches this was no longer available.

It was proposed that Cath Still should be asked about her views on the situation in the forthcoming season, and in addition, dialogue with CFC would be necessary to decide on the organisation of away travel.

It was proposed that a formal meeting between representatives of CFC and CST would be beneficial to discuss and review not only coach travel but also programme and 50/50 ticket sales and other issues.

ACTION –JD to approach CFC to attempt to arrange a meeting.

- **Volunteers**

A discussion on encouraging volunteers for programme/tickets sales and to provide a “point of contact and information” for CST at all home games took place.

It was decided that the CST board would consider a strategy and report back at the next meeting.

ACTION –CST board to consider and make recommendations.

6) Membership Report

Jue Vass reported that renewals of membership for 2014-15 stood at 31 (15 adult, 2 under 16 and 14 seniors).

This had generated income of £437.50 to date.

Costs of cards were £12.50.

7) Pre-season activities

- Highfield event-CST would sponsor small prizes for the penalty shoot-out.
- Table top sale –it was argued that having a Trust presence at an established sale was preferable to trying to organise a separate event at CNVPS.
- Sponsored walk to Bamber Bridge FC-JV was willing to publicise this “beach” themed walk on the website and MIS.
- Leaflets and publicity.
Jonny Derbyshire had researched the production and distribution of 10000 leaflets to publicise both CFC and CST. These would be delivered by a company and paid for by advertising and/or sponsorship.
A further idea would be offering discount vouchers that the Trust could subsidise.

ACTION –JD to create a prototype leaflet publicising the new season to be approved at the July meeting

8) AOB

- Grenville Hartley reported that CST had been in arrears of membership with Supporters Direct since October 2013.
Membership fees of £100 were due.
The rule amendments had been finalised and costs would be in the range £160-200.They had not been formally submitted as SD itself was in the process of rewriting its own rules. When the SD rule changes had been approved, CST’s rules would also be passed.

The next meeting of the CST board will be on Monday 30th June at 7.30

The next meeting of CST will be on Thursday 3rd July at 8.00